



CYPRUS SHIPPING CHAMBER

Navigates Cyprus Worldwide



[CSC/PN-BAs]

Privacy Notice for Business Associates

Business Associates

As part of our “lobbying” activities and “Lobby Action Plan”, we may process personal data of certain data subjects, with whom we have no membership relation, but with whom we would like to maintain or develop our business relationship, whilst pursuing the aims of the Chamber.

Our Business Associates play an important role in operating within the boundaries of our legitimate interests.

Types of personal data we collect

We may collect the following personal data about you, *where relevant and as appropriate*:

Types of Data	Sources
<p>Identity Data</p> <p>First name, surname, title, date of birth, gender, on-line identifiers (e.g. e-mail address, username, cookie, IP address), photos.</p>	<p>Directly from you.</p> <p>Your employer (e.g. State authorities, Governmental departments, embassies, company, organisation, association, foundation, other professional consultants)</p> <p>Other parties involved under any capacity in the Chamber's affairs.</p> <p>Public sources, such as the internet.</p>
<p>Contact Data</p> <p>Home and work addresses (as appropriate), telephone and fax numbers, email addresses and any other appropriate contact information that may be required depending on the circumstances.</p>	<p>Directly from you</p> <p>Your employer (e.g. State authorities, Governmental departments, embassies, company, organisation, association, foundation, other professional consultants)</p> <p>Other parties involved under any capacity in the Chamber's affairs.</p> <p>Public sources, such as the internet.</p>
<p>Employment Data</p> <p>Employer name (e.g. State authority, Governmental department, company, organisation, association), position/title, career history, professional qualifications.</p>	<p>Directly from you</p> <p>Your employer (e.g. State authorities, Governmental departments, embassies, company, organisation, association, foundation, other professional consultants)</p> <p>Public sources, such as the internet.</p>
<p>Service Data</p> <p>Particulars of services you have requested or we have provided to you or your organisation (e.g. shipping policy advice, general shipping information, regulatory matters consultation)</p>	<p>Directly from you</p> <p>Your employer (e.g. State authorities, Governmental departments, embassies, company, organisation, association, foundation, other professional consultants)</p>
<p>Communication Data</p> <p>Preferences on correspondence and communication.</p>	<p>Directly from you</p> <p>Your employer (e.g. State authorities, Governmental departments, embassies, company, organisation, association, foundation, other professional consultants)</p>

	Other parties involved under any capacity in the Chamber's affairs.
<p>Interests and connection</p> <p>Professional and personal interests, past requests, interaction and connection with the Chamber (e.g. shipping policy advice, general shipping information, regulatory matters consultation) attendance at events or bipartite meetings)</p>	<p>Directly from you</p> <p>Your employer (e.g. State authorities, Governmental departments, embassies, company, organisation, association, foundation, other professional consultants)</p> <p>Other parties involved under any capacity in the Chamber's affairs.</p> <p>Public sources, such as the internet.</p>
<p>Financial Data</p> <p>Where appropriate, when financial information is needed, bank details and transaction history.</p>	<p>Directly from you</p> <p>Your employer (e.g. State authorities, Governmental departments, embassies, company, organisation, association, foundation, other professional consultants)</p> <p>Financial institutions</p>
<p>Miscellaneous or Ancillary Data</p> <p>Any information we collect from time to time about you, for example, if you are accepting an invitation to any of our events and you provide us with your dietary preferences for catering purposes.</p> <p>This may involve the collection of "special category" data, as it may indicate your health or religion.</p>	<p>Directly from you</p> <p>Your employer (e.g. State authorities, Governmental departments, embassies, company, organisation, association, foundation, other professional consultants)</p>

How we use your personal data and under which legal basis do we process?

We will not collect, hold or process any special categories of personal data about you but in such case, we have a lawful basis for the processing.

Purpose	Type of Data	Legal Basis for processing	We shared it with
To communicate with our Business Associates through any communication means (e.g. telephone, fax, email, sms, video calls) for promoting any Shipping policies and provide information on the Chamber's business	Identity Contact Service Communication Interests and connection	Necessary for our legitimate interests: To ensure that an effective and efficient communication system between yourself and the Management of the Chamber is in place in order to be able to	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants). Other State authorities,

and social activities.		<p>interact and make necessary representations for the promotion, development, formulation and support of Shipping related policies.</p> <p>To be able to send you relevant invitations at various business, social and charity events organised by the Chamber.</p> <p>To ensure that the Chamber's multifaceted and socio-economic contribution to the society of Cyprus is effectively promoted and presented.</p> <p>In case of special category data:</p> <p>Your explicit consent.</p>	<p>Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants.</p>
To maintain our contact data base and update our records for a more effective, efficient and targeted communication with our Business Associates.	<p>Identity Contact Employment Service Interests and connection</p>	<p>Necessary for our legitimate purposes:</p> <p>To be able to perform efficiently and effectively as a membership organisation and an active, strong lobbying group.</p>	<p>Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants).</p> <p>Other State authorities, Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants.</p>
To respond to any queries raised by our Business Associates.	<p>Contact Service Communication Interests and connection</p>	<p>Necessary for our legitimate interests:</p> <p>To provide assistance and advice to our Business Associates concerning Shipping matters, improve our services and</p>	<p>Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants)</p>

		develop a valued and trustworthy business relationship.	Other State authorities, Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants.
To undertake and process banking and various other financial transactions .	Identity Contact Financial	Necessary for our legitimate interests: To conduct any banking and financial transactions which are necessary and interconnected with the Chamber's business.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants). As part of the Chamber's obligations, its work activities or upon instructed by you, third parties, such as financial institutions, government bodies or shipping related organisations.
To promote the Chamber's work and activities.	Identification Contact Employment	Necessary for our legitimate interests: To be able to promote the work and activities of the Chamber by using a different range of publications, on-line tools such as its website and various social networks, as well as the Media and Press.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants). Other State authorities, Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants.