

**Navigates Cyprus Worldwide** 



[CSC/PN-TPs] Privacy Notice for Third Parties

## **Third Parties**

As part of the services offered to our Members, we may process personal data of certain data subjects, who are involved directly or indirectly in matters between the Chamber and its Members, whether this be transactional or administrative or communicative.

Third Parties play an important role in operating within the boundaries of our legitimate interests.

## Types of personal data we collect

We may collect the following personal data about you, *where relevant and as appropriate:* 

Types of Data	Sources		
Identity Data	Directly from you.		
First name, surname, title, date of birth, gender, on- line identifiers (e.g. e-mail address, username, cookie, IP address), photos.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants)		
	Our Member.		
	Other parties involved in a Member issue/matter.		
Contact Data	Directly from you		
Home and work addresses (as appropriate), telephone and fax numbers, email addresses and any other appropriate contact information that may be required depending on the circumstances.	department, embassy, company, organisation,		
	Our Member.		
	Other parties involved in a Member issue/matter.		
	Public sources, such as the internet.		
Employment Data	Directly from you		
Employer name (e.g. State authority, Governmental department, company, organisation, association), position/title, career history, professional qualifications.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants)		
	Other parties involved in a Member issue/matter.		
	Public sources, such as the internet.		
Interests and connection	Directly from you		
Professional and personal interests, past requests, interaction and connection with the Chamber (e.g. shipping policy advice, general shipping information, regulatory matters consultation) attendance at events or bipartite meetings.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants)		
	Our Member or other parties involved in a Member issue/matter.		
	Public sources, such as the internet.		

Financial Data	Directly from you	
Where appropriate, when financial information is needed, bank details and transaction history.	Your employer (e.g. company, organisation, association, other professional consultants)	
	Financial institutions.	
	Our Member or other parties involved in a Member issue/matter.	

## How we use your personal data and under which legal basis do we process?

We will not collect, hold or process any special categories of personal data about you but in such case we may need to do so we have lawful basis for the processing.

Purpose	Type of Data	Legal Basis for processing	We shared it with
To communicate with you upon instructed by our Members in order to address an issue/matter.	Identity Contact	Necessary for our legitimate interests: To communicate with third parties on behalf of our Member(s) in order to address problems affecting individual Members or group of Members and ensure that these are channelled to the appropriate competent parties.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants). Our Members. Other parties involved in a Member issue/matter. Other State authorities, Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants, depending on the issue/matter at hand.
To obtain information from you which may be relevant to an issue/matter raised by a Member or otherwise process your	Identity Contact	Necessary for our legitimate purposes: To be able to offer our services and provide advice and custom made	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation,
information to enable		solutions to our members.	other professional

us to provide our			consultants).
us to provide our services.		To be in a position to establish, exercise or defend our legal rights in case of legal proceedings.	Our Members.
			Other parties involved in a Member issue/matter.
			Other State authorities, Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants, depending on the issue/matter at hand.
To undertake and process <b>banking</b> and various other <b>financial</b> <b>transactions.</b>	Identity Contact Financial	Necessary for our legitimate interests: To conduct any banking and financial transactions which are necessary and interconnected with the Chamber's business.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants).
		-	Financial institutions.
To maintain our contact data base and update our records for a more effective, efficient and targeted communication with Third Parties as well as for audit and legal vetting purposes.	Identity Contact Employment Interests and connection Financial	Necessary for our legitimate purposes: To be able to perform efficiently and effectively as a membership organisation and an active, strong lobbying group. To be in a position to establish, exercise or defend our legal rights in case of legal proceedings.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants). Our audit and legal advisors. Other State authorities, Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants.

To <b>comply</b> with any	Identity	Necessary for our	Your employer (e.g.
legal and professional obligations.	Contact Employment Interests and connection Financial	Necessary for our legitimate interests: To be able to perform internal assessments and investigations in order to respond appropriately to competent State authorities or Governmental departments. To be in a position to monitor our corporate governance or other related legal compliance requirements and ensure a valid legal framework for the Chamber's operation as a legal entity. To be in a position to establish, exercise or defend our legal rights in case of legal proceedings.	State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants). Other State authorities, Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants).
To enable <b>third party</b> service providers such as audit and legal advisors to undertake any of the above purposes on our behalf.	Identity Contact Employment Interests and connection Financial	As afore-mentioned.	Service providers engaged on behalf of your organisation or on our behalf.
To <b>promote</b> the Chamber's work and activities.	Identification Contact Employment	Necessary for our legitimate interests: To be able to promote the work and activities of the Chamber by using a different range of publications, on-line tools such as its website and various social networks, as well as the Media and Press.	Your employer (e.g. State authority, Governmental department, embassy, company, organisation, association, foundation, other professional consultants). Other State authorities, Governmental departments, embassies, companies, organisations, associations, foundations, other professional consultants.