



**CYPRUS SHIPPING CHAMBER**

**Navigates Cyprus Worldwide**



**[CSC/PN-SSPs]**

## **Privacy Notice for Suppliers and Service Providers**

### **Suppliers and Service Providers**

Due to the nature of our business activities, we may engage third parties to assist us in providing our services. For example, local events organisers. We also use service providers for legal, audit and IT support services or for office facilities services and supply. We may process personal data of data subjects employed by companies providing such services.

Our Suppliers and Service Providers play an important role in operating within the boundaries of our legitimate interests.

## Types of personal data we collect

We may collect the following personal data about you, ***where relevant and as appropriate:***

Types of Data	Sources
<p><b>Identity Data</b></p> <p>First name, surname, title, date of birth, gender, job position, company name (as appropriate), on-line identifiers (e.g. e-mail address, username, cookie, IP address) photos, household bills</p>	<p>Directly from you.</p> <p>Your employer (e.g. company, organisation, association, other professional consultants).</p> <p>Other parties involved in the Chamber's affairs.</p>
<p><b>Contact Data</b></p> <p>Home and work addresses (as appropriate), telephone and fax numbers, email addresses and any other appropriate contact information that may be required depending on the circumstances.</p>	<p>Directly from you.</p> <p>Your employer (e.g. company, organisation, association, other professional consultants)</p> <p>Other parties involved in the Chamber's affairs.</p> <p>Public sources, such as the internet.</p>
<p><b>Employment Data</b></p> <p>Employer name (e.g. company, organisation, association), position/title, career history, professional qualifications.</p>	<p>Directly from you.</p> <p>Your employer (e.g. company, organisation, association, other professional consultants)</p> <p>Other parties involved in the Chamber's affairs.</p> <p>Public sources, such as the internet.</p>
<p><b>Service Data</b></p> <p>Particulars of services and products we have requested from you or which you have provided to us.</p>	<p>Directly from you.</p> <p>Your employer (e.g. company, organisation, association, other professional consultants)</p>
<p><b>Interests and connection</b></p> <p>Professional and personal interests, past requests, interaction and engagement with the Chamber (e.g. attendance at committee meetings, events, past service agreements)</p>	<p>Directly from you</p> <p>Your employer (e.g. company, organisation, association, other professional consultants)</p> <p>Other parties involved in the Chamber's affairs.</p> <p>Public sources, such as the internet.</p>
<p><b>Financial Data</b></p> <p>Where appropriate, when financial information is needed, bank details and transaction history.</p>	<p>Directly from you</p> <p>Your employer (e.g. company, organisation, association, other professional consultants)</p>

<p><b>Miscellaneous or Ancillary Data</b></p> <p>Any information we collect during the period of your provision of services to us.</p>	<p>Directly from you</p> <p>Your employer (e.g. company, organisation, association, other professional consultants)</p> <p>Other parties involved in the Chamber's affairs.</p> <p>Public sources, such as the internet.</p> <p>Other suppliers or service providers.</p>
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## How we use your personal data and under which legal basis do we process?

We will not collect, hold or process any special categories of personal data about you but in such case, we have a lawful basis for the processing.

Purpose	Type of Data	Legal Basis for processing	We shared it with
<p>To perform a suitability <b>vetting</b> for your provision of services.</p>	<p>Identity Contact Employment Financial Service Miscellaneous/Ancillary</p>	<p>The processing is 'strictly necessary' for our legitimate interests:</p> <p>To engage a supplier or service provider who will be able to provide the services required for us to be able to operate and conduct our business effectively and efficiently.</p>	<p>Our Members.</p> <p>Your employer (e.g. company, organisation, association, other professional consultants)</p>
<p>To <b>engage</b> you for your services on our behalf or on behalf of our Members, to <b>communicate</b> with you throughout the period of your provision of services and to ensure that the services have been provided as instructed.</p>	<p>Identity Contact Employment Financial Service Miscellaneous/Ancillary</p>	<p>Necessary for our legitimate interests:</p> <p>To engage a supplier or service provider for such services in order to comply with any legal obligations.</p> <p>To provide the services required for us to be able to operate and conduct our business lawfully, effectively and efficiently.</p> <p><b>Special category data:</b></p> <p>Your explicit consent.</p>	<p>Our Members.</p> <p>Your employer (e.g. company, organisation, association, other professional consultants).</p> <p>Where appropriate and as part of a Member conduct or as instructed by our Member, third parties and/or their professional advisors.</p> <p>State authorities and Governmental departments, as appropriate depending</p>

			on the nature of the service.
To <b>make payments to receive payments</b> from you or your organisation.	Contact Financial Service	Necessary for our legitimate interests:  To conduct any banking and financial transactions relevant to the supply of services required for us to be able to operate and conduct our business lawfully, effectively and efficiently.	Our Members.  Financial institutions.
To maintain our <b>contact data base</b> and update our records for a more effective, efficient and targeted communication with our Suppliers and Service Providers.	Identity Contact Employment Financial Service Interests and connection	Necessary for our legitimate interests:  To engage a supplier or service provider who will be able to provide the services required for us to be able to operate and conduct our business effectively and efficiently.	Our Members.  Your employer (e.g. company, organisation, association, other professional consultants).  State authorities and Governmental departments, as appropriate depending on the nature of the service.
To provide you with <b>references or recommendations.</b>	Identity Contact Employment Financial Service Miscellaneous / Ancillary	Necessary for your legitimate interests or the legitimate interests of your company or organisation as a supplier or service provider.	Our Business Associates.  Our Members.